

SASKATCHEWAN ARCHERY ASSOCIATION
Annual General meeting
July 12, 2014
Moosomin, Sask.

Meeting called to order at 5:05

People Present: Brian Webb, Dean Digver, Derek Moe, Chad Gerard, Lindsay Cannon, John Cannon, David Sorley, Pam Schmuck, Junita Fawcett, Ray Nemethi, Doug Botterill, Harvey Giesbrecht, Demetry Procyk, Stan Grzech, Percy Green, Darren Kindlein, Wayne McGonical, Darryl McGonical, Telisa McGonical, Shelley Smith, Ron Smith, Karen Webb, Gil Segovia, Jeff Fawcett, Tyler Moore, Chris Bender.

1. Minutes of the last meeting circulated.

MOTION: Chris moved that the minutes of the last Annual General Meeting be adopted as circulated. Seconded by John Cannon. CARRIED

2. Business arising from minutes.

Nothing.

3. Amending of the Articles:

MOTION: Karen moved that Section 2 of the SAA's Articles of continuance be amended to read: City of Saskatoon. Seconded Junita. CARRIED

MOTION: Karen moved that Schedule 1 of SAA's articles of continuance be deleted in its entirety and replaced with the Schedule 1 as circulated and attached to the Minutes as Schedule 1.

MOTION: John Cannon moved that Karen Webb be authorized to file the appropriate documentation with Information Services Corporation to amend the SAA's Articles of continuance to reflect the amendments approved by the members with any minor amendments that may be required by information services Canada. Seconded by Ray. CARRIED

4. Amending of Bylaws:

MOTION: Karen moved that article 3.2 is deleted in its entirety and replaced with the following:

3.2 Adult membership—

a. An individual member who will be 18 years any time prior to December 31st of the current year, provided they are in good standing and appropriate fees, and dues have been paid.

b. An adult member has one vote.

Seconded by Pam. CARRIED

Amending of Bylaws....cont.

MOTION: Karen moved that article 3.3 is deleted in its entirety and replaced with the following:

3.3 Youth Membership---

- a. Individual member who is under 18 years old during the current membership year, provided they are in good standing and appropriate fees and dues have been paid
- b. A Youth member does not have voting rights

Seconded by Harvey. CARRIED

Discussions on age and charges by Archery Canada for youth memberships. Youth are being classed in youth shooting category, yet have to pay adult fees. This is being discussed by Archery Canada. **MOTION:** Ray moved that this be looked into again after ruling of Archery Canada. Seconded by Karen. CARRIED

MOTION: Karen moved that article 3.4 is deleted in its entirety and replaced with the following:

Club Affiliation membership. Club affiliation membership shall be granted to any group of archer who have formed an archery club with appropriate directors, officers and bylaws that conform in principle with the bylaws of the Association provided that-

- a. The club is in good standing and appropriate fees and dues have been paid, and
- b. All the members of the club have also become Adult or Youth Members, as the case may be, of the SAA.
- c. The club does not have voting rights.

Seconded by Derek. CARRIED

MOTION: Moved by Karen, seconded by Junita, that Karen is authorized to file the appropriate changes. CARRIED.

BOARD OF DIRECTORS REPORTS.....Reports to follow at end of annual meeting minutes

1. President Jeff

2. Vice President Harvey

Thank you to Jeff for all the hard work, please give the outgoing President applause.

3. Judge Vacant

4. Archery Canada Liaise-Mike, via Harvey

Conference call also attended to with President, changes to the 720 and looking into insurance for non members when attending SAA club shoots.

5. Membership Gil

6. High Performance Dave

7. _Coach Shelley

8. Aboriginal Liaise Shelley

9. MAP Chris

10. JOP Junita

Reports....continued

11. Treasurer Karen

MOTION: Karen Webb moved that the financial report be accepted as presented and posted on the SAA web site.
Seconded by Ron. CARRIED, none opposed

Auditors Report, presented by Karen

MOTION: Karen moved that we appoint Vitrus Group LLP as auditor for the 2014/2015 financial year. Seconded by Harvey.
CARRIED, none opposed.

Election of Directors:

Karen nominated Gil Segovia

Gil accepts with interest in the President.

Brian nominated Karen Webb

Karen accepts with interest in the Treasurer Dave nominated

Harvey Giesbrecht

Harvey accepts with interest in the Vice President None opposed to the
above nominations

Call for volunteers to help fill the vacant director positions. The positions being JOP, Coach, Aboriginal Liaise, Judge & 3D directors. No one at the meeting volunteered for the positions. A request from Jeff to please step up and help or at least recommend people to fill these positions.

The SAA is also looking for a Harassment/Dispute Officer, .this is board appointed.

New Business:

Athletes of the year:

Adult—Tyson Mackrell

Junior—Logan Kupchanko

Life time memberships:

Moved by Demetry, seconded by Harvey, that Ray Nemethi, be granted a lifetime membership

CARRIED

Moved by Ray, seconded by Percy, that Shelley Smith, be granted a lifetime membership.

CARRIED

Ray adjourns meeting at 6:10



President's Signature



Secretary's Sign

“Schedule 1”

Article III **Memberships**

1.1 **Honorary Membership.**

- (a) Individuals in good standing may be recommended by any member in writing, to the Nominating Committee for Honorary Membership. Election of the Honorary Member will be awarded by a majority vote of the members entitled to vote at an annual general meeting of the members. Upon payment of the one-time fee, as set out in the Saskatchewan Archery Association Policies and Procedures (the “Policies”), Honorary Members will be exempt from regular fees and dues and will have all the rights of a Senior Member;
- (b) An Honorary Member has one vote.

1.2 **Adult Membership.**

- (a) An individual member who will be 18 years any time prior to December 31st of the current year, provided they are in good standing and appropriate fees, and dues have been paid;
- (b) An Adult Member has one vote.

1.3 **Youth Membership.**

- (a) Individual member who is under 18 years old during the current membership year, provided they are in good standing and appropriate fees and dues have been paid;
- (b) A Youth Member does not have voting rights.

1.4 **Club Affiliation Membership.** Club Affiliation Membership shall be granted to any group of archers who have formed an archery club with appropriate directors, officers and bylaws that conform in principle with the Bylaws of the Association provided that:

- (a) The Club is in good standing and appropriate fees and dues have been paid; and
- (b) All of the members of the Club have also become Adult or Youth Members, as the case may be, of the SAA.
- (c) The Club does not have voting rights.

1.5 **Membership Fees and Dues.**

- (a) Membership fees shall be set by the Board of Directors (the “Board” or “Directors”) from time to time, and shall be set out in the Policies;
- (b) All fees and dues, as well as penalties for non-payment of fees, shall be set by the Directors from time to time and shall be set out in the Policies;
- (c) Annual membership fees will become payable on first day of January in each year;
- (d) Any membership fees which are not received by January 31st in each year, will be subject to a late fee, at the option of the Directors, and at the rate set out in the Policies.

1.6 **Member Can Be Expelled.** The Directors may, with just reason and explanation, expel a member, but such member may appeal to the SAA at the AGM within one calendar year and by a majority vote of the voting membership be re-installed.”

Presidents Address to the Members

It has been a very exciting, educational and challenging year within the SAA and the Board of Directors.

As the President of this association and I would like to share some of the highlights which took place in the province and on the Board of Directors, to provide the membership with transparency and a better understanding of the required operations of this organization.

This year has seen a growth in membership and specifically in the JOP at 989 youth participants from approximately 563 three years ago. This growth was due to the diligence of the JOP provincial coordinator, club coordinators and the parents that believe in our sport.

We have also seen a tremendous showing in all aspects of archery; 3D, Target, indoor and outdoor at all of or provincial tournaments from all age categories. These were some of the finest competitions hosted by clubs with the determination to make archery in Saskatchewan a model for the rest of Canada to follow.

Our association with the determination of two SAA coaches, a dedicated steering committee as well as several host clubs have assisted in putting together a fantastic group of youth archers who I am sure will make us proud at the North American Indigenous Games in July.

As well the SAA has assembled one of the largest Saskatchewan teams to compete at the 3D and Target National this summer.

The High Performance team with extreme dedication has been practicing hard and travelling far in preparation for the upcoming Canada Winter Games this winter and I know as in the past the Saskatchewan youth will make us proud on the podium.

With all of this fantastic growth does bring larger hurdles in which our association will have to overcome within this next year to continue on the road to growth and competition.

With growing numbers at competitions brings the need for larger venues, more officials, coaches and of course more parent volunteers.

Over this past year as President I have been educated at many levels of the internal workings of a Non-Profit Organization of our size and in which is going through many learning curves and growing pains.

So here are some of the things I learned;

- The Saskatchewan Archery Association Inc. Is a non-profit organization that was incorporated in **May 28, 1976** and has been receiving funding from The Saskatchewan Lotteries Trust Fund from around its inception.
- The SAA receives approximately \$117,000.00 in Sask. Lotteries grants which funds around 80% of the operations of the SAA including JOP, MAP, Provincial competitions, National competitions and much more.
- With Sask. Lotteries funding the SAA is bound to the Sask. Lotteries Trust Fund to follow their regulations and disperse the grant moneys as outline and administered by SaskSport guidelines.

- The Saskatchewan Archery Association Inc. as a non-profit organization is also bound to the legal obligations set out in The Non-Profit Corporations Act. 1995.
- The SAA is required to submit a mandatory 60 page PSGB assessment report every three years, in which the SAA received an extremely low grade from the past three years and which our funding is based on.
- The assessment report indicated that the association's bylaws were required to undertake a revision and that the fiscal year end was required to be move in order to align with the requirements of the Non- Profit Corporations Act. 1995 along with many other issues.
- The board learned that as the Archery PSGB, all archery events in Saskatchewan with SaskSport connection is mandatory that the SAA assist such groups.
- I learned that the SAA has a contract with Archery Canada that is reviewed, revised and signed every three years between the Presidents of Archery Canada and the President of the SAA, which lays out clearly the responsibilities of the SAA and the responsibilities of Archery Canada.
- The board learned that the 2019 western Canada summer games are to be held in Saskatchewan and it was the Presidents responsibility to bring the four western provinces and territories together to submit a proposal to re-institute archery into the games.

These were some of the very important topics that were brought to my attention this year which required immediate attention and in which this board of the SAA had been directed by the SaskSport governing authorities to correct within the 2014 year.

In the upcoming 2014/2015 year the SAA will be presented with more challenges that will be necessary to be dealt with in a very timely manner.

- First the Provincial JOP Coordinator has finished her four year term and will not be returning for another term. There has been no interest from the membership to step-up and fill this position as of this time.
- The JOP has grown to a size that how the program is provided needs to be revisited and revised to accommodate larger volumes of youth at the provincial competitions.
- With the Growth of all competitions, the need for provincial judges has become critical. There has been a core group of provincial judges that have given much of their time to provide judging for all of our competitions over the past 10 years. Many of this group of core judges no longer have their kids in competition or even archery and will be moving on over the next year.
- The association is also losing our coach facilitator after many terms on the board of directors, in which she also held many other positions such as Secretary and Aboriginal liaise. With this the SAA will be looking for a person that will commit to a long term goal of being trained to be a coach facilitator.

Finally I would like to say that I am proud to have worked with such a dedicated group of people which formed the SAA board of directors over this past year but even with all of the victories in which we accomplished together, I will not be able to continue as the President of the

Saskatchewan Archery Association. I will be stepping down effective July 12 after the AGM but will continue my obligations as Judge and Acting Judge coordinator for the 3D and Target provincials as well as NAIG.

Once again we are all part of a fantastic organization in which we all have to do our part as volunteers. I am hopeful that from our membership, we can once again find directors who can come forward and continue to lead the sport of archery in our province forward.

Thank you for your attention

Jeff Fawcett
SAA President

Treasurer Report (Karen Webb)

- It has been an extremely busy year!
- At the Extraordinary General Meeting held in December, the Members approved the change of our Fiscal Year End from September 30th to April 30th in each year. This change was required in order to comply with the requirements of both The Non-Profit Corporations Act, 1996, and of Sask Sport. Sask Sport, Revenue Canada and Information Services Corporation have all been advised of this change and approvals were obtained, where required.
- The change to the Fiscal Year End has proved challenging as our Year End now falls at a very busy time for the SAA. An unusually large number of accounts receivable and accounts payable had to be set up prior to our annual audit being conducted in order to account for all the “work in progress” transactions that overlap the old and new fiscal years.
- Our annual funding from Sask Sport for the 2013/2014 fiscal year was pro-rated so that we received 7/12ths of our normal funding (which covers the shorter fiscal year from October 1st to April 30th). In addition, we received the full amount of the MAP Grant we were entitled to receive for a full 12 month year. As soon as we were advised by Sask Sport that we were receiving the full MAP Grant and that it either had to be paid out before our new April 30th Year End or be returned to Sask Sport as unused grant money, all clubs were contacted and advised of the early deadline, and, after a great deal of work by several board members and our Program Coordinator, pay out amounts were approved and cheques were issued just prior to the April 30th deadline.
- Fundraising is still an issue, as Sask Sport requests that we have a substantial reserve. At the moment, our only fundraising is through sales of merchandise and advertising shoots on our website. We invite members to make suggestions for fundraising.
- This year, we established a “Reserve Fund” as requested by Sask Sport by moving \$10,000 of our general funds into this specific Fund. The purpose of this Reserve Fund is for the SAA to have sufficient funds to continue to operate if Sask Sport reduces our funding or is unable, for some reason, to provide funding. The Board will need to continue to budget to increase this fund.
- In addition to our own annual funding and MAP Grant, the SAA has also been responsible for overseeing the archery grant for the NAIG games to be held later this month in Regina. From the Treasurer’s perspective, this has involved providing multiple payments to coaches, archers and clubs for expenses which were approved for payment pursuant to the funding terms of the NAIG Grant.
- As I write this report (July 3rd), the auditor is still reviewing our accounts and we are anticipating having the Financial Statements prepared, approved by the Board and available for presentation at the AGM.

Respectfully submitted by
Karen Webb



SAA Membership Director's AGM Report

July 2nd, 2014

Little did I know how involved the task of Membership Director would be. It was a crash course in developing a reporting structure and accounting of members in this association. The importance was not lost during my initial involvement. Understanding that we needed to report our membership information for the purposes of Archery Canada insurance, I quickly learned to use the database spreadsheet that was passed into my hands. Along with liaising with Laura Kiraly, Admin Assistant at Archery Canada, I quickly discovered what information was needed for reporting and how to best sort our information so that monetary accounting and membership account remained accurate. I discovered that we also needed to liaise with Sask Sport who are our provincial sport governing body. We needed to report accurate information to solidify our sport funding within this province.

Coreen Scott redesigned our current membership card and I believe that they look very impressive. Development of our member cards took a bit of time so they did not begin to be distributed until mid-spring.

Information in the membership database is important for accurate names on the cards as well as registering shooter information for archery records and insurance purposes. If you find that your card or information is requiring updating, please advise me as soon as possible. Your SAA membership number remains unique for as long as you remain an archer in this province. Even if your membership lapses due to life events, you will still get your old SAA# if past information can be verified.

The bulk of our membership renewals should be coming in during the winter months of this fiscal year. However, we still experience new membership throughout the year. At the time if

this report, the SAA reports 1691 adult and youth members. In this number, 673 are adult members of 18 years of age or older. The remaining 1018 members are our youth.

SaskSport benefits from our data for archer athletes as we can report the numbers of participants in each of the sport districts in this province.

For those in each of you clubs, you may have noticed that an optional question has been posed. Information regarding aboriginal status is being collected – this benefits your members as grant monies and provincial grant money can be made available. It is important that we can provide our provincial sport governing body (SaskSport) with accurate information to better enhance our programs.

It is through the membership database that we can record who are judges, officials, coaches and organizers. From this, we can quantify the membership numbers that justify your club's MAP grant application. Thereby, I encourage the clubs to do membership drives to better enhance the programs that Archery Canada and Saskatchewan Archery Association can obtain for you at the club level. One of these things is Insurance liability that we participate in conjunction with Archery Canada. Please be aware that your membership with SAA and Archery Canada extends insurance when you participate in national and international archery events. For more details and clarification, please refer to the insurance information available on the Archery Canada website.

Membership participation is very important as your club benefits from insurance from Archery Canada. I would encourage all your clubs to make SAA membership mandatory along with your own club fees. This is important as the underwriters of the Archery Canada insurance policy requires 100% membership participation for the validity of your club member's insurance. In this way we can protect our local clubs and our local archers.

I look forward in continuing my duties as Membership director – I have learned much in this position and I wish to continue in order to make your membership as useful and beneficial as possible.

Gil Segovia

Membership Co-ordinator

Aboriginal Liaison Coordinator

This past year was focused on attending meetings and setting up team trials for the 2014 NAIG (North American Indigenous Games) that will be held in Regina from July 19-26ths.

We have had a successful team trials and our team looks good. The trials were held indoors as well as outdoors.

The following is the list of athletes that will be represent Saskatchewan at the 2014 NAIG Games. They all worked hard and have dedicated themselves in the sport of 3D. Ron and I wish them all the best!:

Under 19 Male Recurve.

Athlete, Kelsey Starblanket.

Under 16 Male Recurve

Athlete, Landyn Vandale

Under 19 Male Compound.

Athlete, Dalton Clouthier.

Under 16 Male Compound

Under 19 Female Recurve.

Athlete, Heather O'Watch.

Under 16 Female Recurve

Athlete, Precious Nelson

Under 19 Female Compound

Athlete, Shayln Fedler.

Under 16 Female Compound

Athlete, Natanis Sanderson

Shelley Smith

Coach Coordinator

For the year 2013-2014 I have completed three Instruction of Beginner Archer clinics with a total of twenty-two participants. They were held in Melville on January 25 & 26 (4 participants), Dundurn Feb. 15 & 16(8 participants) and Swift Current on March 8 & 9 (10 participants).

Out of these twenty-two participants I have had four of them complete their portfolio's for the year and another three from previous years for a total of seven for the 2013-2014 year.

I am also mentoring David Sorley with Competition Development. We have met once already back in March. It is a long process, where he must work with an athlete at a National Level and with that athlete design a year's programming with him/her. David will need this level of coaching in order to coach our kids at the Winter Games. Good Luck David!

I attended a meeting in Toronto, where Jenny Davey (jdavey@coach.ca), a Coaching Consultant through NCCP introduced us to the *Maintenance of Certification* which can be found at <http://www.coach.ca/maintenance-of-certification-s16745> where we as coaches are now going to be viewed as "Active" and "Non-Active" through a point system over 5 years.

At this website you will find answers too many questions that you may have.

In general these are some of the answers to some questions:

- NCCP training or evaluation events are worth 5 points;
- Non-NCCP events are worth 1 point for each hour they last, up to a maximum of 3 points;
- "Active coaching" will give you 1 point per year;
- Through "Self-directed learning" you can earn a maximum of 3 points per five-year PD cycle.

At this time I would like to thank everyone whose path I have crossed while sitting on the SAA Board. It has been my pleasure, but now it is time for me to have some fun with my family and especially my granddaughter. So as of the AGM I will be stepping down as the Coach Coordinator as well as the Aboriginal Liaison. It has been a long journey and I have seen many great changes. Keep up the hard work, it is for our youth. Please accept this as my resignation.

Shelley Smith

High Performance Directors Report

As we approach the Selection of the final Canada Games Team this fall, the list of candidates that will be considered has been whittled down to 14:

- 5 Male Compound
- 3 Male Recurve
- 3 Female Compound
- 2 Female Recurve

Based on the 2011 Canada Games Scores, we have medal expectations in at least 2 classes with potential in all four. Of the 14 competitors, 7 are currently ranked in the Top 5 of their respective classes in Canada.

It is unfortunate that some of the province's elite male compounds athletes have been forced to withdraw from the program due to conflicting priorities of work, school, or other priorities. However this is a trend in the sport nationwide and not just a Saskatchewan issue.

Training with this group is continuing during the summer. Final team selections will be made in November of this year. There will be 4 competitors selected (1 per class). The alternates will also be ranked in case a substitution is required before the games as has happened in the past.

Monthly clinics continue throughout the summer in which the athletes are exposed to tournament and elimination competition as well as sport science disciplines.

The High Performance Program is designed to be perpetual. After this Canada Games cycle, the program will continue with an aim of preparing athletes to compete for a spot at the World Youth Championships in Yankton, South Dakota held June 4-14, 2015.

JOP REPORT

For Annual General Meeting

July 12 /2014

We had another great year for JOP. There was 23 active Clubs in the JOP program, with a total of 982 youth participating in the program for this year. Last year we had 21 active clubs and 841 youth participating. The JOP program has increased tremendously over the past years.

With Archery Canada changing the scoring for Indoor Target the JOP will be using the same scoring to stay consistent.

- All Compound archers: only inner ten ring scores 10. Remainder of yellow area scores 9**
- All Recurve Archers: score both outer and inner ten ring scores 10**

JOP Championship was held in Prince Albert this past April with 288 youth coming out to participate. A very big thank you to the Prince Albert for all their hard work they did to make the tournament a success.

Thanks to all Club JOP Coordinators for all their hard work in making the program such a success.

To the athletes who participated in the JOP program I would like to say that all of you did an awesome job in achieving your badges.

My term is up for the Provincial JOP Coordinator and will not be taking on the term again.

Thanks for a great year.

Junita Fawcett

The MAP grant due date had to be changed to April 30; this was to comply with the requirements of Sask Sport and Non Profit corp. act.

All clubs were contacted by either board members or myself and advised of the early deadline. Clubs that had their requests and follow-up reports for the MAP grant submitted in time were issued their cheques prior to the April 30th deadline. 13 clubs received MAP grant payments. - ,.

Information & forms will be sent to all clubs by the end of this July. At that time the clubs will also be advised of the new time lines so the grants are paid out by the April year end.

The new and updated information on MAP grants is available on the SAA web site as well as in the club binders that Coreen, our Program co-coordinator, has compiled.

3D Report.....Harvey Giesbrecht

Unfortunately, I have been too busy to attend many 3D shoots this year, but conversations with other shooters indicate that attendance is down as well as the number of shoots. With the new criteria for funding making it mandatory for all qualifiers to be registered as well as having a judge and equipment checks has made it difficult to get points necessary for funding. As a result of this I will be asking the board to look over this criteria for next year. As far as hunting, it would appear that Sask hunting privileges may be restricted this year or until numbers for white tail and mule deer in some areas return. I would also like to wish all team members good shooting at the Canadian Nationals in August.